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Agenda Supplement

Dear Councillor

LICENSING COMMITTEE 2023/24 - TUESDAY, 16TH JANUARY, 2024

I am now able to enclose, for consideration at next Tuesday, 16th January, 2024 meeting of the Licensing Committee 2023/24, the following reports that were unavailable when the agenda was printed.

Agenda No	Item
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- | | |
|-----|---|
| 13. | <u>Fees and Charges</u> (Pages 3 - 20) |
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Report of FIELD_AUTHOR

Yours sincerely

Jonathan Stephenson
Chief Executive

Encs

Committee(s): Licensing Committee	Date: 16 January 2024
Subject: Licensing Fees	Wards Affected: All
Report of: Paul Adams – Licensing Manager	Public
Report Author/s: Name: Paul Adams, Licensing Manager Telephone: 01277312503 E-mail: paul.adams@brentwood.gov.uk	For Decision

Summary

This report sets out the process and methodology for the setting of Licence Fees associated with licence applications under the remit of the Licensing Committee and proposes the licencing fees for consultation where necessary for the 2024 – 2025 financial year.

Recommendation(s)

Members are asked to:

- R1. To agree the proposed fees and charges as set out in Appendix B for the 2024- 2025 financial year.**

Main Report

1. Introduction and Background.

- 1.1. Most licence applications attract a fee, different licensing regimes have different ways in which the fees are set, which generally is by one of three ways:
- A statutory set fee.
 - A locally set fee that has by statute, a capped maximum amount.
 - A locally set fee with no maximum cap.
- 1.2. With the exception of the statutory set fees, any fee charged must be based on cost recovery, no profit can be made on the licence fee income.
- 1.3. Fees that are set by statute, cannot be varied and must be charged as they are set within the legislation, this relates to all licences under the Licensing Act 2003 (Alcohol and Entertainment).
- 1.4. Fees that can be set locally with a capped maximum, must be set on a cost recovery basis up to the cap. If the cost recovery is less than the capped amount, then less than the cap should be charged. If the cost it is higher than the cap, then a loss will need to be made. This relates to fees under the Gambling Act 2005. Fees are currently set at the maximum cap.

- 1.5. Fees that can be set locally without a cap, must be set on a cost recovery basis only, they cannot be used to generate an income to perform other functions of the Council. This relates to Taxis, Sex Establishments, Scrap Metal Dealers, Street Trading, and all Animal Welfare Licences.
- 1.6. Guidance does exist in relation to fee setting in the form of:
 - Home Office Guidance on setting Scrap Metal Dealers Act 2013 Fees.
 - Draft LGA Guidance on Locally Set Fees, issued September 2013.
 - DEFRA Guidance, Animal Welfare Licence Fees - A Practical Guide to Fee Setting
 - Welsh Technical Panel Templates
 - Case law.
- 1.7. Cost recovery includes the covering the full cost of administering and ensuring compliance with the licensing regime. Each licensing regime has some slight differences but generally the costs that could be included calculations and apportioned appropriately are:
 - Administration - processing of the licence, officer time, printing, postage and licensing software, etc.
 - Visits - officer time for initial visits, renewal inspections, etc.
 - Third Party Costs – veterinary visits, vehicle inspections etc.
 - Consultation and liaison with third parties – engaging with Responsible Authorities and other stake holders.
 - Management Costs – apportioned cost of the management involvement in any process.
 - Democracy costs – committee costs for determining applications
 - On Costs – payroll, accommodation, finance, legal, travel
 - Training – For officers and members
 - Policies – development, consultation, publishing and review.
 - Web material – compliance with EU Directive, online applications.
 - Compliance work – ensuring licence holders are compliant with the licence.
 - Fees – setting and reviewing of fees
 - Appeals - legal costs of appeals
 - Maintaining registers – local and national
- 1.8. There are costs that are unrecoverable; this should include the cost of enforcement action in relation to un-licensed persons/premises/vehicles. This type of action should be funded out of the Council's General Fund.
- 1.9. In order to ensure that fees remain reasonable and proportionate it is necessary to carry out a regular review of the fees.
- 1.10. Generally fees cannot make a profit, case law has established that any surplus must be carried forward, and any deficit can also be carried forward and recouped.

- 1.11. Benchmarking of fees could be used only as a comparison and should not be used as a fee matching exercise. Each authority will have different costs, structures, and processes, which could create significant differences in fees. **Appendix C** provides benchmarking against fees and charges taken from the websites of other South Essex Licensing Authorities for comparison of current fees.

2. Issue, Options and Analysis of Options

- 2.1. Brentwood Borough Council's locally set licence fees were last increased in 2023.
- 2.2. A set of Taxi trading accounts have been prepared which have included the cost of providing each area of licensing based on the percentage of time officers spend on each activity, against the income against each area, which can be found in **Appendix A**.
- 2.3. Based on the trading accounts the proposed fees and charges for the 2024 – 2025 period are attached as **Appendix B**. It is intended that this fee change will come into effect from 1st April 2024, A summary of the changes is provided below.
- 2.4. Hackney Carriage and Private Hire Drivers fees. No increase is proposed this year. While there is a small in year deficit predicted, it is not sufficient to increase fees at this stage. This will be monitored and reviewed when necessary.
- 2.5. Hackney Carriage and Private Hire Vehicles. No increase is proposed this year. While there is a small in year deficit predicted, it is not sufficient to increase fees at this stage. This will be monitored and reviewed when necessary.
- 2.6. Private Hire Operators. No increase is proposed this year. While there is a small in year deficit predicted, it is not sufficient to increase fees at this stage. This will be monitored and reviewed when necessary.
- 2.7. Animal Licences. A 6% increase is required for the for these licence types, to ensure that the service operates on a cost recovery basis.
- 2.8. Street Trading. A 6% increase is required for the for these licence types, to ensure that the service operates on a cost recovery basis.
- 2.9. Skin Piercing and Scrap Metal Licensing. A 6% increase is required for the for these licence types, to ensure that the service operates on a cost recovery basis.
- 2.10. Sex Establishment Licensing. A 6% increase is required for the for these licence types, to ensure that the service operates on a cost recovery basis.

3. Reasons for Recommendation

- 3.1. It is important that all licence fees are subject to regular review to ensure that they remain reasonable and proportionate. The proposed increase will ensure that the licensing service remains as cost neutral as possible.

4. Consultation

- 4.1. Consultation on the proposed fee change is not being undertaken. Consultation should be undertaken on any significant proposed changes to fees, or where consultation is required by statute as below. None of the changes proposed meet these criteria.
- 4.2. Should any increase be considered Under the Local Government (Miscellaneous Provisions) Act 1976, with regards to hackney carriage proprietors' licences, private hire vehicle licences and private hire operator licences, there is a requirement where the fee charged is greater than £25 to consult on the proposed fee as prescribed by the legislation.
- 4.3. The procedure requires that a notice must be published in a local newspaper, and at the offices, which must give 28 days from the date of publishing for objections to be lodged and advertise the date the fees will come into effect.
- 4.4. If objection is received and has not been withdrawn, then the council must consider the objections. If this is the case, then this committee will consider the objections

5. References to Corporate Plan

- 5.1. None.

Implications

Financial Implications

Name/Title:

Tel/Email:

As part of the budget process each year, the Council needs to review its fees and charges. The future development of the Medium-Term Financial Strategy takes into account changes in fees and charges in broad terms over the period of the strategy.

This report sets out information for the Licensing Committee, the process of setting fees in accordance with Legislation, Guidance and good practice.

It is important that the fee levels are set where possible at cost recovery to ensure that the service is financially viable for the current financial year.

Legal Implications

Name & Title: Claire Mayhew

Tel & Email: 01277 312500/ @brentwood.gov.uk

A Council is entitled to charge a reasonable fee for the grant of a licence, in accordance with relevant legislation, with a view to recovering the costs of issue and administration of those licences. This report set out what is considered reasonable and the process to be followed.

Economic Implications

Name/Title: Phil Drane, Corporate Director (Planning and Economy)

Tel/Email: 01277 312500/philip.drane@brentwood.gov.uk

There are no direct financial implications for Brentwood Borough Council arising from this report.

Equality and Diversity Implications

Name/Title: Kim Anderson, Partnerships, Leisure & Funding Manager

Tel/Email: 01277 312500/kim.anderson@brentwood.gov.uk

To ensure any equality impact is managed, any change in fees must be communicated to all licence holders at the earliest opportunity, consultation on any proposed changes will be undertaken to ensure that customers have an opportunity to contribute to any decision to change and the council considers these contributions before taking a final decision.

Health & Wellbeing Implications

Name/Title: Jo Cory, Corporate Health & Wellbeing Officer

Tel/Email: 01277 312500/jo.corey@brentwood.gov.uk

There are no direct Health or Wellbeing implications arising from this report.

Other Implications (where significant) – i.e. Health and Safety, Asset Management, Risk Management, Section 17 – Crime & Disorder, Sustainability, ICT.

None.

Background Papers

None.

Appendices to this report

Appendix A – Licence Trading Accounts

Appendix B – Proposed Fees 2024/2025

Appendix C - Benchmarking

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Appendix A

Operator licences				2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	
Currently 5 Years				£												
Total Costs				1,706	2,270	2,093	2,075	2,122	2,363	2,434	2,507	2,582	2,660	2,739	2,821	
				1%	33%	-8%	-1%	2%	11%	3%	3%	3%	3%	3%	3%	
TOTAL EXPENDITURE				ACTUAL	ACTUAL	ACTUAL	ACTUAL	Actuals	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	
				1,706	2,270	2,093	2,075	2,122	2,363	2,434	2,507	2,582	2,660	2,739	2,821	
	Anticipated Volumes	Current Fee (5 Years)	Proposed fee													
Income 2016/17																
Single	0	£325		0	0	0	0									
2 to 5 Vehicles	2	£1,085		434	434	434	434									
Over 5 Vehicles	1	£1,345		269	269	269	269									
Income Adj to match Finance System				5	5	5	5									
Total Income 2016/17				708	708	708	708									
Income 2017/18																
Single	5	£325		325	325	325	325	325	0	0						
2 to 5 Vehicles	0	£1,085		0	0	0	0	0	0	0						
Over 5 Vehicles	0	£1,345		0	0	0	0	0	0	0						
Income Adj to match Finance System																
Total Income 2017/18				325	325	325	325	325	0	0						
Income 2018/19																
Single	5	£325			325	325	325	325	325	0						
2 to 5 Vehicles	1	£1,085			217	217	217	217	217	0						
Over 5 Vehicles	1	£1,345			269	269	269	269	269	0						
Total Income 2018/19				0	811	811	811	811	811	0						
Income 2019/20																
Single	4	£325				260	260	260	260	260						
2 to 5 Vehicles	0	£1,085				0	0	0	0	0						
Over 5 Vehicles	1	£1,345				269	269	269	269	269						
Total Income 2019/20				0	0	529	529	529	529	529						
Income 2020/21																
Single	0	£325					0	0	0	0						
Upgrade	1	£760					152	152	152	152	152					
2 to 5 Vehicles	1	£1,085					217	217	217	217	217					
Over 5 Vehicles	0	£1,345					0	0	0	0						
Total Income 2020/21				0	0	0	369	369	369	369	369					
Income 2021/22																
Single	4	£325						260	260	260	260	260				
2 to 5 Vehicles	0	£1,085						0	0	0	0	0				
Over 5 Vehicles	0	£1,345						0	0	0	0	0				
Total Income 2021/22				0	0	0	0	260	260	260	260	260	260			
Income 2022/23																
Single	4	£325							260	260	260	260	260			
2 to 5 Vehicles	0	£1,085							0	0	0	0	0			
Over 5 Vehicles	0	£1,345							0	0	0	0	0			
Total Income 2022/23				0	0	0	0	0	260	260	260	260	260	260	0	0
Income 2023/24																
Single	7	£374								524	524	524	524	524	0	
2 to 5 Vehicles	1	£1,248	Due 28/29							250	250	250	250	250	0	
Over 5 Vehicles	2	£1,547	Due 28/29							619	619	619	619	619	0	
Total Income 2023/24				0	0	0	0	0	0	0	1,392	1,392	1,392	1,392	1,392	0
Income 2024/25																
Single	5	£374									374	374	374	374	374	
2 to 5 Vehicles	0	£1,248	Due 28/29								0	0	0	0	0	
Over 5 Vehicles	0	£1,547	Due 28/29								0	0	0	0	0	
Total Income 2024/25				0	0	0	0	0	0	0	0	374	374	374	374	374
Income 2025/26																
Single	5	£374										374	374	374	374	
2 to 5 Vehicles	0	£1,248	Due 28/29									0	0	0	0	
Over 5 Vehicles	0	£1,547	Due 28/29									0	0	0	0	
Total Income 2025/26				0	0	0	0	0	0	0	0	0	374	374	374	374
Income 2026/27																
Single	5	£374											374	374	374	
2 to 5 Vehicles	0	£1,248	Due 28/29										0	0	0	
Over 5 Vehicles	0	£1,547	Due 28/29										0	0	0	
Total Income 2026/27				0	0	0	0	0	0	0	0	0	0	374	374	374
Income 2027/28																
Single	5	£374												374	374	
2 to 5 Vehicles	0	£1,248	Due 28/29											0	0	
Over 5 Vehicles	0	£1,547	Due 28/29											0	0	
Total Income 2027/28				0	0	0	0	0	0	0	0	0	0	0	374	374
Income 2028/29																
Single	5	£374													374	
2 to 5 Vehicles	1	£1,248													250	
Over 5 Vehicles	1	£1,547													309	
Total Income 2028/29				0	0	0	0	0	0	0	0	0	0	0	0	933
TOTAL INCOME				1,033	1,844	2,373	2,742	2,294	2,229	2,810	2,655	2,660	2,774	2,888	2,429	
Expenditure				-1,706	-2,270	-2,093	-2,075	-2,122	-2,363	-2,434	-2,507	-2,582	-2,660	-2,739	-2,821	
Surplus/(Deficit)				Deficit (-)	-673	-427	279	667	172	-134	376	148	78	114	149	-392
Reserves				2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	
Brought Forward				-10,735	-11,408	-11,835	-11,555	-10,889	-10,717	-10,850	-10,474	-10,326	-10,248	-10,134	-9,985	
Surplus/(Deficit)				-673	-427	279	667	172	-134	376	148	78	114	149	-392	
Carry Forward				-11,408	-11,835	-11,555	-10,889	-10,717	-10,850	-10,474	-10,326	-10,248	-10,134	-9,985	-10,378	
				Deficit	Deficit	Deficit	Deficit	Deficit	Deficit	Deficit	Deficit	Deficit	Deficit	Deficit	Deficit	

Driver Licences															
Mixture of 3 Year and 1 Year Licences			2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	
			£	£	£	£	£	£	£	£	£	£	£	£	
			ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	
Total Costs			46,141	41,651	31,045	34,633	38,082	39,224	40,401	41,613	42,862	44,147	45,472	46,836	
			4%	-10%	-25%	12%	10%	3%	3%	3%	3%	3%	3%	3%	
TOTAL EXPENDITURE			46,141	41,651	31,045	34,633	38,082	39,225	40,401	41,613	42,862	44,147	45,472	46,836	
No of Licences	Current Fee	Proposed Fee													
£	£	£	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	
Income 2019/20															
New 3 Year Licence	6	456.00		912	912	912									
Renewed 3 Year Licence	56	406.00		7,579	7,579	7,579									
New 1 Year Licence	24	162.00		3,888											
Renewed 1 Year Licence	68	145.00		9,860											
Other income		-9.00			-3	-3	-3								
Total Income for 2019/20	154		0	22,236	8,488	8,488									
Income 2020/21															
New 3 Year Licence	2	456.00			304	304	304								
Renewed 3 Year Licence	14	406.00			1,895	1,895	1,895								
New 1 Year Licence	3	162.00			486										
Renewed 1 Year Licence	75	145.00			10,875										
Other income		-1,501.50			-501	-501	-501								
Total Income for 2020/21	94		0	0	13,059	1,698	1,698	0	0	0					
Income 2021/22															
New 3 Year Licence	2	404.00				269	387	387	0						
Renewed 3 Year Licence	66	354.00				7,788	7,906	7,906	0						
New 1 Year Licence	10	145.00				1,450	0	0	0						
Renewed 1 Year Licence	107	128.00				13,696	0	0	0						
DBS Fee - update	124	52.00				6,448	0	0	0						
DBS Fee - service lapsed	0	85.00				0	0	0	0						
Total Income for 2021/22	309		0	0	0	29,651	8,293	8,293	0	0					
Income 2022/23 - ongoing - assume 3 year licence phased out															
New 3 Year Licence	10	39.00	404.00				1,347	1,347	1,347						
Renewed 3 Year Licence - 109 mixed Lic from uniforn	50		354.00				5,900	5,900	5,900						
New 1 Year Licence	21		145.00				3,045	0	0						
Renewed 1 Year Licence	73		128.00				9,344								
DBS Fee - update	115		52.00				5,980	0	0						
DBS Fee - service lapsed			85.00				0	0	0						
Refunds							-162								
Total Income	269		0	0	0	0	25,454	7,247	7,247	0					
Income 2023/24 assume 3 year licence phased out															
New 3 Year Licence	2	2	404.00					269	269	269					
Renewed 3 Year Licence	31	8	354.00					3,658	3,658	3,658					
New 1 Year Licence	11	7	160.00					1,760							
Renewed 1 Year Licence	75	32	143.00					10,725							
DBS Fee - update	100	18	52.00					5,200							
DBS Fee - service lapsed	0		85.00												
Total Income	219	67						21,612	3,927	3,927					
Income 2024/25 assume 3 year licence phased out															
New 3 Year Licence	3		404.00						404	404	404				
Renewed 3 Year Licence	56		354.00						6,608	6,608	6,608				
New 1 Year Licence	11		160.00						1,760						
Renewed 1 Year Licence	86		143.00						12,298						
DBS Fee - update	105		52.00						5,460						
DBS Fee - service lapsed			85.00												
Total Income	261								26,530	7,012	7,012				
Income 2025/26 assume 3 year licence phased out															
New 3 Year Licence	3		404.00							404	404	404			
Renewed 3 Year Licence	49		354.00							5,782	5,782	5,782			
New 1 Year Licence	11		160.00							1,760					
Renewed 1 Year Licence	86		143.00							12,298					
DBS Fee - update	105		52.00							5,460					
DBS Fee - service lapsed			85.00												
Total Income	254								0	25,704	6,186	6,186			
Income 2026/27 assume 3 year licence phased out															
New 3 Year Licence	3		404.00								404	404	404		
Renewed 3 Year Licence	31		354.00								3,658	3,658	3,658		
New 1 Year Licence	11		160.00								1,760				
Renewed 1 Year Licence	86		143.00								12,298				
DBS Fee - update	105		52.00								5,460				
DBS Fee - service lapsed			85.00												
Total Income	236								0	0	23,580	4,062			
Income 2027/28 assume 3 year licence phased out															
New 3 Year Licence	3		404.00									404	404	404	
Renewed 3 Year Licence	56		354.00									6,608	6,608	6,608	
New 1 Year Licence	11		160.00									1,760			
Renewed 1 Year Licence	86		143.00									12,298			
DBS Fee - update	105		52.00									5,460			
DBS Fee - service lapsed			85.00												
Total Income	261								0	0	0	26,530			
OTHER INCOME/ADJ (inc CRB / DVLA CHECKS & Refunds)			0	0	-17	-580	0	0	0	0	0	0	26,530		
TOTAL INCOME			42,006	48,157	42,055	39,257	35,445	37,152	37,704	36,643	36,778	36,778			
Less Costs from Row 8			-46,141	-41,651	-31,045	-34,633	-38,082	-39,225	-40,401	-41,613	-42,862	-44,147			
Surplus / (Deficit)			Deficit (-)	-4,134	6,506	11,010	4,624	-2,637	-2,073	-2,697	-4,970	-6,084	-7,369		
Reserves															
Brought Forward			Deficit (-)	-24,574	-28,708	-22,202	-11,192	-6,569	-9,206	-11,279	-13,976	-18,946	-25,029	-32,399	-32,399
Surplus/(Deficit)				-4,134	6,506	11,010	4,624	-2,637	-2,073	-2,697	-4,970	-6,084	-7,369	0	0
Carry Forward				-28,708	-22,202	-11,192	-6,569	-9,206	-11,279	-13,976	-18,946	-25,029	-32,399	-32,399	-32,399
			Deficit	Deficit	Deficit	Deficit	Deficit	Deficit	Deficit	Deficit	Deficit	Deficit	Deficit		

Vehicle Licences

						2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
						£	£	£	£	£	£	£				
Total Costs						78,886	95,941	83,313	68,555	54,677	61,556	63,403	65,305	67,264	69,282	71,360
							22%	-13%	-18%	-20%	13%	3%	3%	3%	3%	3%
TOTAL EXPENDITURE						78,886	95,941	83,313	68,555	54,677	61,556	63,403	65,305	67,264	69,282	71,360
	No of Licences	Current Fee	Proposed Fee	Yearly ongoing												
Private hire						N/A	24/25									
Licence	27	274.00	31.00	274.00	25	8,550	6,975	7,650	5,850	5,850	6,075	7,398	6,576			
Replacement vehicle	10	80.00	10.00	80.00	0	1,050	1,425	1,125	375	750	750	0	0			
Inspection (ceased 20/21? No 102)	0	0.00		0.00	0	4,230	3,854	3,196	1,222	0	0	0	0			
Re-Tests No 15)	0	0.00		0.00	0	113	50	125	63	0	0	0	0			
Hackney carriage																
Licence	166	296.00	167.00	296.00	96	59,778	59,535	56,862	47,871	43,011	40,338	49,136	49,136			
Replacement vehicle	29	80.00	29.00	80.00	24	3,750	4,875	3,900	1,350	2,550	2,175	2,320	2,320			
Inspection (ceased 20/21?) (656)	0	0.00		0.00	0	25,380	23,030	23,218	9,447	0	0	0	0			
Re-Tests (81)	0	0.00		0.00	0	700	350	963	488	0	0	0	0			
Door Signs x 2	30	15.00	30.00	15.00	14					1,080	1,065	450	450			
Trailer Inspections Non Braked	0	0.00		0.00	0					0	0	0	0			
Plates	10	12.00	10.00	12.00	12					84	132	144	144			
Door signs (single £7.50)	5	7.50	5.00	7.50	2					60	53	38	38			
Cards	5	6.00	5.00	6.00	1					24	42	30	30			
OTHER INCOME/ADJ (inc CRB / DVLA CHECKS & Refunds)						1,746	2,200	1,654	-1,097	1,211	0	0	0	0	0	0
TOTAL INCOME						105,297	102,294	98,693	65,568	54,620	50,630	59,516	58,694	0	0	0
Surplus / (Deficit)		Deficit (-)				26,411	6,353	15,380	(2,987)	(57)	(10,927)	(3,887)	(6,611)	(67,264)	(69,282)	(71,360)
Reserve						2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Brought Forward						(33,828)	(7,418)	(1,064)	14,316	11,329	11,272	346	(3,542)	(10,153)	(77,417)	(146,699)
Surplus/(Deficit)						26,411	6,353	15,380	-2,987	-57	-10,927	-3,887	-6,611	-67,264	-69,282	-71,360
Carry Forward						(7,418)	(1,064)	14,316	11,329	11,272	346	(3,542)	(10,153)	(77,417)	(146,699)	(218,060)
Black is surplus						Deficit	Deficit	Surplus	Surplus	Surplus	Surplus	Deficit	Deficit			

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FEES & CHARGES SCHEDULE AND CHARGING DIRECTORIES FROM 2024/25 ONWARDS

Committee: Licensing Committee
Service Area: Licensing

Objectives/rationale of the fee/charge (e.g. Full cost recovery)

Fee are set to cost recovery where possible, unless statutory set or statutory capped.

Proposed change in fee/charge from previous year (%)

It is proposed except for Taxi related fees for all discretionary fees to be increased by increased by 6%

Justification for revised charge (compared to previous year)

Increased cost of service provision and the cost of administering licences.

What benchmarking has been undertaken to inform level of fee/charge (when and frequency)?

See attached report appendix.

If significant change in charge, what consultation was undertaken with the general public?

No significant increase proposed, all revised fees will be communicated to licence holders as soon as possible before implementation.

Expected budgeted income

Income will be dependent on number of licence applications received.

**LICENSING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2024**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2023-March 2024		CHARGES April 2024-March 2025	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Street Trading

Static Consent	O D	1,000.00	1,000.00	1,060.00	1,060.00
Mobile Consent	O D	600.00	600.00	636.00	636.00
Market Operator weekly Fee	O D	425.00	425.00	450.00	450.00
Market Operator additional days Fee	O D	200.00	200.00	212.00	212.00

Scrap Metal

Site Application - New - 3 years	O D	510.00	510.00	540.00	540.00
Collector Application - New - 3 years	O D	300.00	300.00	318.00	318.00
Variation	O D	100.00	100.00	106.00	106.00
Site Renewal Application - 3 years	O D	510.00	510.00	540.00	540.00
Collector Renewal Application - 3 years	O D	252.00	252.00	267.00	267.00

Skin Piercing

Premises Registration	O D	284.00	284.00	301.00	301.00
Practitioner Registration	O D	100.00	100.00	106.00	106.00

Animals

** Please note vet costs are in addition to these fees where vet required*

Animal Boarding - Application Fee	O D	330.00	330.00	350.00	350.00
Animal Boarding - Grant Fee	O D	110.00	110.00	116.00	116.00
Selling Animals As Pets - Application Fee	O D	330.00	330.00	350.00	350.00
Selling Animals As Pets - Grant Fee	O D	110.00	110.00	116.00	116.00
Dog Breeding - Application Fee	O D	330.00	330.00	350.00	350.00
Dog Breeding - Grant Fee	O D	110.00	110.00	116.00	116.00
Hiring Out Horses - Application Fee	O D	330.00	330.00	350.00	350.00
Hiring Out Horses - Grant Fee	O D	110.00	110.00	116.00	116.00
Keeping Animals for Exhibition - Application Fee	O D	330.00	330.00	350.00	350.00
Keeping Animals for Exhibition - Grant Fee	O D	110.00	110.00	116.00	116.00
Combination Of Activities - Application Fee (for each additional activity)	O D	145.00	145.00	154.00	154.00
Combination Of Activities - Grant Fee (for each additional activity)	O D	82.00	82.00	87.00	87.00
Variation to licence/re-evaluation or rating	O D	245.00	245.00	260.00	260.00
Appeal (All Licences)	O D	150.00	150.00	159.00	159.00
Variation to reduce the licencable activities or number of animals	O D	93.00	93.00	98.00	98.00
Additional Premises under an arrangers element of a Home Boarding Lic	O D	70.00	70.00	74.00	74.00
Dangerous Wild Animals - 2 years	O D	500.00	500.00	530.00	530.00
Zoo Premises New - 6 years	O D	1,500.00	1,500.00	1,590.00	1,590.00
Zoo Premises Renewal - 4 years	O D	800.00	800.00	848.00	848.00

Sex Establishment Licensing

Premises Application	O D	2,330.00	2,330.00	2,470.00	2,470.00
Premises Renewal	O D	1,590.00	1,590.00	1,685.00	1,685.00
Premises Variation	O D	530.00	530.00	562.00	562.00

Pavement Permit

New application Tables and Chairs 1-2 tables	O D	286.00	286.00	303.00	303.00
New Application Tables and Chairs 3-6 tables	O D	517.00	517.00	548.00	548.00
New Application Tables and Chairs over 6 tables.	O D	742.00	742.00	786.00	786.00
Renewal application Tables and Chairs 1-2 tables	O D	176.00	176.00	186.00	186.00
Renewal Application Tables and Chairs 3-6 tables	O D	407.00	407.00	431.00	431.00
Renewal Application Tables and Chairs over 6 tables.	O D	632.00	632.00	670.00	670.00
Business and Planning Act applications	O D	100.00	100.00	100.00	100.00

Road Closure

Application to close road with 0 - 499 people attending	O D	220.00	220.00	233.00	233.00
Application to close road with 500 - 1999 people attending	O D	396.00	396.00	420.00	420.00
Application to close road with 2000+ people attending	O D	748.00	748.00	793.00	793.00

**LICENSING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2024**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2023-March 2024		CHARGES April 2024-March 2025	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Gambling Act 2005

Bingo Clubs

New Application	O	D	3,500.00	3,500.00	3,500.00	3,500.00
Annual Fee	O	D	1,000.00	1,000.00	1,000.00	1,000.00
CON 29R including LLC1	O	D	1,750.00	1,750.00	1,750.00	1,750.00
Application to Transfer	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application to Re-instatement	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application for Provisional Statement	O	D	3,500.00	3,500.00	3,500.00	3,500.00
Licence Application (Provisional Statement Holders)	O	D	1,200.00	1,200.00	1,200.00	1,200.00

Betting Premises

New Application	O	D	3,000.00	3,000.00	3,000.00	3,000.00
Annual Fee	O	D	600.00	600.00	600.00	600.00
Application to Vary	O	D	1,500.00	1,500.00	1,500.00	1,500.00
Application to Transfer	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application to Re-instatement	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application for Provisional Statement	O	D	3,000.00	3,000.00	3,000.00	3,000.00
Licence Application (Provisional Statement Holders)	O	D	1,200.00	1,200.00	1,200.00	1,200.00

Tracks

New Application	O	D	2,500.00	2,500.00	2,500.00	2,500.00
Annual Fee	O	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Vary	O	D	1,250.00	1,250.00	1,250.00	1,250.00
Application to Transfer	O	D	950.00	950.00	950.00	950.00
Application to Re-instatement	O	D	950.00	950.00	950.00	950.00
Application for Provisional Statement	O	D	2,500.00	2,500.00	2,500.00	2,500.00
Licence Application (Provisional Statement Holders)	O	D	950.00	950.00	950.00	950.00

Family Entertainment Centres

New Application	O	D	2,000.00	2,000.00	2,000.00	2,000.00
Annual Fee	O	D	750.00	750.00	750.00	750.00
Application to Vary	O	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Transfer	O	D	950.00	950.00	950.00	950.00
Application to Re-instatement	O	D	950.00	950.00	950.00	950.00
Application for Provisional Statement	O	D	2,500.00	2,500.00	2,500.00	2,500.00
Licence Application (Provisional Statement Holders)	O	D	950.00	950.00	950.00	950.00

Adult Gaming Centres

New Application	O	D	2,000.00	2,000.00	2,000.00	2,000.00
Annual Fee	O	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Vary	O	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Transfer	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application to Re-instatement	O	D	1,200.00	1,200.00	1,200.00	1,200.00
Application for Provisional Statement	O	D	2,000.00	2,000.00	2,000.00	2,000.00
Licence Application (Provisional Statement Holders)	O	D	1,200.00	1,200.00	1,200.00	1,200.00

Prize Gaming Permit and Family Entertainment Centre Gaming Machine Permit

Permit Application (New)	O	S	300.00	300.00	300.00	300.00
Permit Application (Existing Operator)	O	S	100.00	100.00	100.00	100.00
Renewal of Permit	O	S	300.00	300.00	300.00	300.00
Change of Name on Permit	O	S	25.00	25.00	25.00	25.00
Copy of Permit	O	S	15.00	15.00	15.00	15.00

Club Gaming or Machine Permit

Permit Application (New)	O	S	200.00	200.00	200.00	200.00
Permit Application (Existing Holder)	O	S	100.00	100.00	100.00	100.00
Permit Application (Holder of club premises certificate under Licensing Act 2003)	O	S	100.00	100.00	100.00	100.00
Renewal of Permit	O	S	200.00	200.00	200.00	200.00
Annual Fee for Permit	O	S	50.00	50.00	50.00	50.00
Application to Vary Club Permit	O	S	100.00	100.00	100.00	100.00
Copy of Permit	O	S	15.00	15.00	15.00	15.00

Other

Temporary Use Notice (TUN)	O	S	500.00	500.00	500.00	500.00
Occasional Use Notice (OUN)	O	S	0.00	0.00	0.00	0.00
Copy of Premises Licence	O	D	25.00	25.00	25.00	25.00
Notification of Change of Circumstances for Premises Licence	O	D	50.00	50.00	50.00	50.00
Copy of Notice	O	S	25.00	25.00	25.00	25.00

**LICENSING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2024**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2023-March 2024		CHARGES April 2024-March 2025	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Licensing Act 2003

Premises - Band A (None to £4,300)

Premises Licences - New Application and Variation	O	S	100.00	100.00	100.00	100.00
Premises Licences - Annual Charge	O	S	70.00	70.00	70.00	70.00
CON 29R including LLC1	O	S	100.00	100.00	100.00	100.00
Club Premises Certificates - Annual Charge	O	S	70.00	70.00	70.00	70.00

Premises - Band B (£4,301 to £33,000)

Premises Licences - New Application and Variation	O	S	190.00	190.00	190.00	190.00
Premises Licences - Annual Charge	O	S	180.00	180.00	180.00	180.00
Club Premises Certificates - New Application and Variation	O	S	190.00	190.00	190.00	190.00
Club Premises Certificates - Annual Charge	O	S	180.00	180.00	180.00	180.00

Premises - Band C (£33,001 to £87,000)

Premises Licences - New Application and Variation	O	S	315.00	315.00	315.00	315.00
Premises Licences - Annual Charge	O	S	295.00	295.00	295.00	295.00
Club Premises Certificates - New Application and Variation	O	S	315.00	315.00	315.00	315.00
Club Premises Certificates - Annual Charge	O	S	295.00	295.00	295.00	295.00

Premises - Band D (£87,001 to £125,000)

Premises Licences - New Application and Variation	O	S	450.00	450.00	450.00	450.00
Premises Licences - Annual Charge	O	S	320.00	320.00	320.00	320.00
Club Premises Certificates - New Application and Variation	O	S	450.00	450.00	450.00	450.00
Club Premises Certificates - Annual Charge	O	S	320.00	320.00	320.00	320.00

Premises - Band E (£125,001 plus)

Premises Licences - New Application and Variation	O	S	635.00	635.00	635.00	635.00
Premises Licences - Annual Charge	O	S	350.00	350.00	350.00	350.00
Club Premises Certificates - New Application and Variation	O	S	635.00	635.00	635.00	635.00
Club Premises Certificates - Annual Charge	O	S	350.00	350.00	350.00	350.00

Additional Fees (based on number in attendance at any one time)

Additional Premises Licence Fee:

5,000 to 9,999	O	S	1,000.00	1,000.00	1,000.00	1,000.00
10,000 to 14,999	O	S	2,000.00	2,000.00	2,000.00	2,000.00
15,000 to 19,999	O	S	4,000.00	4,000.00	4,000.00	4,000.00
20,000 to 29,999	O	S	8,000.00	8,000.00	8,000.00	8,000.00
30,000 to 39,999	O	S	16,000.00	16,000.00	16,000.00	16,000.00
40,000 to 49,999	O	S	24,000.00	24,000.00	24,000.00	24,000.00
50,000 to 59,999	O	S	32,000.00	32,000.00	32,000.00	32,000.00
60,000 to 69,999	O	S	40,000.00	40,000.00	40,000.00	40,000.00
70,000 to 79,999	O	S	48,000.00	48,000.00	48,000.00	48,000.00
80,000 to 89,999	O	S	56,000.00	56,000.00	56,000.00	56,000.00
90,000 and over	O	S	64,000.00	64,000.00	64,000.00	64,000.00

Additional Annual Fee Payable (if applicable):

5,000 to 9,999	O	S	500.00	500.00	500.00	500.00
10,000 to 14,999	O	S	1,000.00	1,000.00	1,000.00	1,000.00
15,000 to 19,999	O	S	2,000.00	2,000.00	2,000.00	2,000.00
20,000 to 29,999	O	S	4,000.00	4,000.00	4,000.00	4,000.00
30,000 to 39,999	O	S	8,000.00	8,000.00	8,000.00	8,000.00
40,000 to 49,999	O	S	12,000.00	12,000.00	12,000.00	12,000.00
50,000 to 59,999	O	S	16,000.00	16,000.00	16,000.00	16,000.00
60,000 to 69,999	O	S	20,000.00	20,000.00	20,000.00	20,000.00
70,000 to 79,999	O	S	24,000.00	24,000.00	24,000.00	24,000.00
80,000 to 89,999	O	S	28,000.00	28,000.00	28,000.00	28,000.00
90,000 and over	O	S	32,000.00	32,000.00	32,000.00	32,000.00

**LICENSING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2024**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2023-March 2024		CHARGES April 2024-March 2025	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Licensing Act 2003 (cont.)

Other Fees

Application for the grant or renewal of a personal licence	O	S	37.00	37.00	37.00	37.00
CON 29R including LLC1	O	S	21.00	21.00	21.00	21.00
Theft, loss etc of premises licence or summary	O	S	10.50	10.50	10.50	10.50
Application for a provisional statement where premises being built etc	O	S	315.00	315.00	315.00	315.00
Notification of change of name or address	O	S	10.50	10.50	10.50	10.50
Application to vary licence to specify individual as premises supervisor	O	S	23.00	23.00	23.00	23.00
Application for transfer of premises licence	O	S	23.00	23.00	23.00	23.00
Interim authority notice following death etc.of licence holder	O	S	23.00	23.00	23.00	23.00
Theft, loss etc.of certificate or summary	O	S	10.50	10.50	10.50	10.50
Notification of change of name or alteration of rules of club	O	S	10.50	10.50	10.50	10.50
Change of relevant registered address of club	O	S	10.50	10.50	10.50	10.50
Theft, loss etc.of temporary event notice	O	S	10.50	10.50	10.50	10.50
Theft, loss etc.of personal licence	O	S	10.50	10.50	10.50	10.50
Duty to notify change of name or address	O	S	10.50	10.50	10.50	10.50
Right of freeholder etc.to be notified of licensing matters	O	S	21.00	21.00	21.00	21.00
Application to vary premises licence at community premises to include alternative licence condition	O	S	23.00	23.00	23.00	23.00
Application for minor variation	O	S	89.00	89.00	89.00	89.00

**LICENSING COMMITTEE
FEES & CHARGES SCHEDULE FROM 1 APRIL 2024**

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2023-March 2024		CHARGES April 2024-March 2025	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Taxi

Vehicle Licence - Hackney Carriage

Vehicle Licence - including Plate	O	S	296.00	296.00	296.00	296.00
CON 29R including LLC1	O	S	80.00	80.00	80.00	80.00

Vehicle Licence - Private Hire

Vehicle Licence - including Plate	O	S	274.00	274.00	274.00	274.00
Vehicle Replacement	O	S	80.00	80.00	80.00	80.00

Drivers Licence - Hackney Carriage and Private Hire

Combined Driver New - 1 year (Excludes DBS)	O	S	160.00	160.00	160.00	160.00
Combined Driver Renewal - 1 year (Excludes DBS)	O	S	143.00	143.00	143.00	143.00
Combined Driver New - 3 years (Excludes DBS)	O	S	404.00	404.00	404.00	404.00
Combined Driver Renewal - 3 years (Excludes DBS)	O	S	354.00	354.00	354.00	354.00
Private Hire Driver New - 1 year (Excludes DBS) (New)	O	S	160.00	160.00	160.00	160.00
Private Hire Driver Renewal - 1 year (Excludes DBS) (New)	O	S	143.00	143.00	143.00	143.00
Private Hire Driver New - 3 years (Excludes DBS) (New)	O	S	404.00	404.00	404.00	404.00
Private Hire Driver Renewal - 3 years (Excludes DBS) (New)	O	S	354.00	354.00	354.00	354.00
Hackney Carriage Driver New - 1 year (Excludes DBS) (New)	O	S	160.00	160.00	160.00	160.00
Hackney Carriage Driver Renewal - 1 year (Excludes DBS) (New)	O	S	143.00	143.00	143.00	143.00
Hackney Carriage Driver New - 3 years (Excludes DBS) (New)	O	S	404.00	404.00	404.00	404.00
Hackney Carriage Driver Renewal - 3 years (Excludes DBS) (New)	O	S	354.00	354.00	354.00	354.00
Disclosure and Barring Service (DBS) Check (new to update service)	O	S	52.00	52.00	52.00	52.00
Disclosure and Barring Service (DBS) Check (update service lapsed)	O	S	85.00	85.00	85.00	85.00
Driver and Vehicle Licensing Agency (DVLA) Check outside of an application	O	S	5.00	5.00	5.00	5.00
Re-Test - Knowledge Test	O	S	35.00	35.00	35.00	35.00

Replacements

ID	O	S	6.00	6.00	6.00	6.00
PHV Cards	O	S	6.00	6.00	6.00	6.00
Tariff Cards	O	S	6.00	6.00	6.00	6.00
Replacement Plates	O	S	12.00	12.00	12.00	12.00
Replacement Door Signs (pair)	O	S	15.00	15.00	15.00	15.00
Plate Platforms	O	S	6.00	6.00	6.00	6.00

Private Hire Operators

Single Vehicle Operators Licence - 5 years	O	S	374.00	374.00	374.00	374.00
Operator Licence - 2 to 5 Vehicles - 5 years	O	S	1,248.00	1,248.00	1,248.00	1,248.00
Operator Licence - more than 5 Vehicles - 5 years	O	S	1,547.00	1,547.00	1,547.00	1,547.00

Fee	Brentwood	Thurrock	Basildon	Rochford	Southend	Average	% > BBC
Animal-Establishments Licence - New application fee	£330.00	£300.00	£260.00	£259.00	£242.00	£278.20	-7.27%
Animal-Establishments Licence - New grant fee	£110.00	£80.00	£115.00		£120.00	£106.25	32.81%
Animal-Establishments Licence - renewal application fee	£330.00	£300.00	£260.00	£259.00	£242.00	£278.20	-7.27%
Animal-Establishments Licence - renewal grant fee	£110.00	£80.00	£115.00		£120.00	£106.25	32.81%
Animal-Establishments Licence - Variation to licence application fee	£108.00	£90.00	£57.00	£68.38	£30.86	£70.85	-21.28%
Animal-Establishments Licence - Variation to licence Inspection fee	£137.00	£145.00	£177.00		£30.86	£122.47	-15.54%
Animal-Establishments Licence - re-evaluation of rating application fee	£108.00	£90.00	£57.00	£68.38	£80.00	£80.68	-10.36%
Animal-Establishments Licence - re-evaluation of rating Inspection fee	£137.00	£145.00	£179.00		£80.00	£135.25	-6.72%
Animal-Establishments Licence - variation to reduce licensable activities or number of animals fee	£93.00	£90.00	£57.00	£89.57	£30.86	£72.09	-19.90%
Animal-Establishments Licence - transfer of licence fee	£90.00	£90.00	£83.00	£89.57		£88.14	-2.06%
Animal-Establishments Licence - appeal fee	£137.00	£145.00		£68.38		£116.79	-19.45%
Animal-Establishments Licence - Combination of licensable activities application fee	£330.00	£300.00	£260.00	£259.00	£242.00	£278.20	-7.27%
Animal-Establishments Licence - Combination of licensable activities - additional activity fee(per additional activity)	£155.00	£150.00	£83.00			£129.33	-13.78%
Animal-Establishments Licence - Combination of licensable activities - grant fee (per activity) + vets fee if required	£110.00	£80.00			£120.00	£103.33	29.17%
Animal-Establishments Licence - Additional premises under an arrangers element of a Home Boarding Licence (per additional premises).	£70.00	£60.00				£65.00	8.33%
Animal-Related Licences - Dangerous Wild Animals - plus appointed vets fee charge	£500.00	£500.00	£662.00	£185.21	£578.00	£485.04	-2.99%
Animal-Related Licences - Zoo - plus appointed vets fee charge	£1,500.00	£1,500.00	£915.00	£495.00	£1,163.00	£1,114.60	-25.69%
Drivers Licences - HC & PH New (Combined Licence) 1 year (excludes DBS)	£160.00	£185.00	£225.00	£160.00	£351.00	£216.20	16.86%
Drivers Licences - HC & PH New (Combined Licence) 3 years (excludes DBS)	£404.00	£420.00	£297.00	£160.00	£351.00	£326.40	-22.29%
Drivers Licences - HC & PH Renewal (Combined Licence) 1 year (excluding DBS)	£143.00	£145.00	£113.00	£140.00	£303.00	£168.80	16.41%
Drivers Licences - HC & PH Renewal (Combined Licence) 3 years (excluding DBS)	£354.00	£380.00	£195.00	£140.00	£303.00	£274.40	-27.79%
Drivers Licences - HC New 1 year (excludes DBS)	£160.00	£150.00	£225.00	£160.00	£351.00	£209.20	39.47%
Drivers Licences - HC New 3 years (excludes DBS)	£404.00	£315.00	£297.00	£160.00	£351.00	£305.40	-3.05%
Drivers Licences - HC Renewal 1 year (excludes DBS)	£143.00	£110.00	£113.00	£140.00	£303.00	£161.80	47.09%
Drivers Licences - HC Renewal 3 years (excludes BDS)	£354.00	£275.00	£195.00	£140.00	£303.00	£253.40	-7.85%
Drivers Licences - PH New 1 year (excludes DBS)	£160.00	£130.00	£225.00	£140.00	£351.00	£201.20	54.77%
Drivers Licences - PH New 3 year (excludes DBS)	£404.00	£245.00	£297.00	£140.00	£351.00	£287.40	17.31%
Drivers Licences - PH Renewal 1 year (excludes DBS)	£143.00	£90.00	£113.00	£120.00	£303.00	£153.80	70.89%
Drivers Licences - PH Renewal 3 years(excludes DBS)	£354.00	£205.00	£195.00	£120.00	£303.00	£235.40	14.83%
Private Hire Operations - Operations having 1 vehicle 1 year	£105.00	£80.00	£110.00	£80.00	£117.00	£98.40	23.00%
Private Hire Operations - Operations having 1 vehicle 5 years	£374.00	£385.00	£300.00	£400.00	£1,277.00	£547.20	42.13%
Private Hire Operations - Operations having 2-5 vehicles 1 year	£305.00	£265.00	£180.00	£120.00	£860.00	£346.00	30.57%
Private Hire Operations - Operations having 2-5 vehicles 5 years	£1,248.00	£1,325.00	£750.00	£600.00	£1,277.00	£1,040.00	-21.51%
Private Hire Operations - Operations having 6-10 vehicles 1 year	£405.00	£550.00	£180.00	£200.00	£860.00	£439.00	-20.18%
Private Hire Operations - Operations having 6-10 vehicles 5 years	£1,547.00	£2,740.00	£750.00	£1,000.00	£1,277.00	£1,462.80	-46.61%
Private Hire Operations - Operations having 11-20 vehicles 1 year	£405.00	£815.00	£300.00	£200.00	£860.00	£516.00	-36.69%
Private Hire Operations - Operations having 11-20 vehicles 5 years	£1,547.00	£4,060.00	£1,250.00	£1,000.00	£1,277.00	£1,826.80	-55.00%
Private Hire Operations - Operations having more than 21 vehicles 1 year	£405.00	£1,010.00	£300.00	£200.00	£860.00	£555.00	-45.05%
Private Hire Operations - Operations having more than 21 vehicles 5 years	£1,547.00	£5,050.00	£1,250.00	£1,000.00	£1,277.00	£2,024.80	-59.90%
Vehicle Licences - Hackney Carriage (HC)	£296.00	£260.00	£390.00	£280.00	£348.00	£314.80	21.08%
Vehicle Licences - Hackney Carriage (HC) (Wheelchair Accessible)	£296.00	£210.00	£390.00	£230.00	£348.00	£294.80	40.38%
Vehicle Licences - Private Hire Vehicle (PHV)	£274.00	£325.00	£340.00	£225.00	£310.00	£294.80	-9.29%
Vehicle Licences - Private Hire Vehicle (PHV) (Wheelchair Accessible)	£274.00	£275.00	£340.00	£175.00	£310.00	£274.80	-0.07%
Vehicle Licences - Vehicle Replacement	£80.00	£42.00	£100.00	£50.00	£58.50	£66.10	57.38%
Skin Piercing Registrations - Registration of acupuncture, tattooing, ear piercing and electrolysis (licence Charge)	£284.00	£140.00	£190.00	£252.80	£152.00	£203.76	45.54%
Skin Piercing Registrations - Registration of acupuncture, tattooing, ear piercing and electrolysis (Additional Fee per employee)	£100.00	£75.00	£57.00		£37.00	£67.25	-10.33%
Massage and Special Treatment Licences - New		£140.00			£152.00	£146.00	4.29%

Massage and Special Treatment Licences - Renewal		£75.00			£125.00	£100.00	33.33%
Massage and Special Treatment Licences - Renewed Licence		£75.00			£125.00	£100.00	33.33%
Massage and Special Treatment Licences - Replacement Licence (Address change or change of ownership)		£140.00				£140.00	0.00%
Public Protection - Licences - Other Sales and Service Charges - Street Trading Consents - Static	£1,000.00	£1,500.00	£347.00	£305.49		£788.12	-47.46%
Public Protection - Licences - Other Sales and Service Charges - Street Trading Consents - Mobile	£600.00	£700.00	£347.00	£305.49		£488.12	-30.27%
Sex Establishment Licences - Application for new licence	£2,330.00	£3,800.00	£1,433.00	£3,398.18	£1,650.00	£2,522.24	-33.63%
Sex Establishment Licences - Application for renewed licence	£1,590.00	£2,800.00	£438.00	£3,398.18	£1,247.00	£1,894.64	-32.33%
Sex Establishment Licences - Application for transfer	£530.00	£100.00	£370.00		£1,247.00	£561.75	461.75%
Scrap Metal Dealers Site Licence	£510.00	£510.00	£397.00	£405.95	£522.00	£468.99	-8.04%
Scrap Metal Dealers Collectors Licence	£300.00	£330.00	£307.00	£268.95	£366.00	£314.39	-4.73%
Scrap Metal Dealers Site Licence - Renewal	£510.00	£425.00	£300.00	£323.36	£412.00	£394.07	-7.28%
Scrap Metal Dealers Collectors Licence - Renewal	£252.00	£275.00	£230.00	£224.28	£275.00	£251.26	-8.63%
Scrap Metal Dealers Site Licence - Variation	£100.00	£120.00	£75.00	£77.89	£180.00	£110.58	-7.85%
Scrap Metal Dealers Collectors Licence - Variation	£100.00	£120.00	£75.00	£77.89	£142.00	£102.98	-14.19%
Registration - Approved Premises Regulations - Request for Review		£620.00			£685.00	£652.50	5.24%
Registration - Approved Premises Regulations - Application for Approval		£2,000.00			£2,000.00	£2,000.00	0.00%